



Hunter's Run
CONSERVANCY DISTRICT

2021

Annual Report

Hunter's Run Conservancy District
2021 Annual Report

Conservancy Court Judge

Honorable David A. Trimmer
Court of Common Pleas
Fairfield County, Ohio

Board of Directors

Lindel R. Jackson, President
Ron Burris, Vice President
James Mako, Director

Term of Appointments

Ron Burris – May 20, 2020 – May 18, 2025
James Mako – March 20, 2021 – March 19, 2026
Lindel Jackson – April 12, 2019 – May 8, 2024

Staff

Sharolyn Orcutt – Secretary/Treasurer

Maintenance Staff

Joshua Fleure

Attorney

Jefferson M. Kiser
Stebbleton Snider, LPA

Appraiser

Dan Singer

Hunter's Run Conservancy District
2021 Annual Report

The Hunter's Run Conservancy District (District) Board of Directors respectfully submits this report for the 2021 fiscal Year.

The annual meeting for fiscal year 2020 was held on May 17, 2021 at 2:00 PM in the Fairfield County Common Pleas Court Room of Judge David Trimmer. At that time James Mako was appointed to the Board of Directors to replace Heather Malinowski who had completed the unexpired term of Keith Rowe and did not wish to continue serving on the Board.

The District continued operations during 2021 with one part time employee, Josh Fleure. In December of 2021, the Board approved the agreement with the Fairfield Soil and Water District (FSWCD) for it to provide day to day operational support and oversight in 2022 at no cost to the District. Under the direction of Jonathan Ferbrache, Josh continues to receive additional training in Dam Safety Regulations, work safety, and inspection procedures and condition reporting of the dams. Jonathan has coordinated the establishment of an online inspection report using an iPad and Josh is now filling out inspection reports online and they are kept on the FSWCD server and backed up on an off-site server.

In order to provide accessibility to the public, provide a more professional image and save on fuel costs, several improvements were made in 2021. Two cell phones were purchased; one to be the main published number to be used on signs, the website and other printed material. The second was provided to the maintenance employee to provide consistent and reliable communications. A used Chevrolet Colorado four wheel drive pickup truck was purchased for daily driving. This provides a more practical vehicle to carry tools, provide mobile office space and reduce the fuel usage as compared with the 27 year old one ton dump truck that may average 7-8 miles per gallon. The truck has the HRCD official logo and provides a professional appearance.

Discussion with FSWCD took place in 2021 for the District to fund an additional position within the FSWCD to provide operations and maintenance management. The FSWCD Board has indicated it will consider the additional position once the District has adequate income to fund its share of the position. For now, the plan is for Jonathan Ferbrache to continue this support as part of his regular work. The District recognizes FSWCD for their continued support through 2021 at no cost to the District. The combined staff of FSWCD contributed 1060 hours of labor in Fiscal year 2021.

As previously reported, the corrugated metal pipes of the small "R" structures have exceeded their design life. A prioritization for the repair, monitoring or decommissioning has been developed. The first two priorities have been addressed with the removal of R-32 and the replacement of the riser on R-46. Additional prioritization will be needed to address the replacement or relining of several of the horizontal outlet pipes.

Hunter's Run Conservancy District
2021 Annual Report

District owned Dam No. 4 continues to be accessed for hunting and fishing and the permit process initiated in 2021 has been successful. Thirty five permits were received in 2021. Tony Zerkle, ODNR Wildlife Officer reported that he made contact with twenty hunters who were all within compliance and had the proper permitting. He also investigated two complaints from neighbors to the north. One complaint involved shot raining down on a metal roof. The second complaint was about a bow hunter being too close to the property line. The bow hunter was within the Hunter's Run Property and the hunter with the shotgun was advised not to shoot toward a residence. The permit process has allowed ODNR to patrol the area and provide a level of surveillance and safety.

As reported previously, development pressure continues to be a concern for the District. Current title searches only go back 40 years and the original easements are not discovered because they are 60 to 70 years old. The District recognizes that legal work needs to be done to assure the easements are easily searchable during the title search. This work continues to be deferred until funding is available.

The Economic Benefit analysis and assessment update was awarded to Jack Faucett and Associates work has begun on the project. They are working closely with Jonathan Ferbrache and the GIS Department to utilize as much existing data as possible to reduce cost and expedite the project. The Fairfield County Commissioners have provided a sub-grant from the ARP funds to cover the \$139,895 cost for this project. The Board recognizes and appreciates the continued support provided by the Fairfield County Commissioners, the Auditors office and their staffs. Progress would have been limited without their support.

The District would like to again recognize Jon Kochis, EMA Director for his continued support and willingness to allow the use of the EMA conference room for board meetings. As reported last year the District had moved the monthly meetings to Jennifer Sitterley's conference room. However, due to her success, her offices were reconfigured and the conference room was downsized so it was decided to move back to the EMA office.

Below are the maintenance and Operation accomplishments for 2021:

Dam R-32 was removed from the District inventory and the easement was released and transfer of responsibility to the property owner was completed. The District now has responsibility for twenty-eight dams. Dry dam structure S-4 was not addressed in 2021, however, plans are to recommend removal of this structure from the inventory. Monitoring of this structure would indicate that it is no longer needed.

Hunter's Run Conservancy District
2021 Annual Report

The deteriorated riser on Dam R-46 that is part of Betz Rd was replaced along with reconfiguring the inlet and installing a trash rack and anti-vortex device. Total cost of the repair was approximately \$26,000 and was completed by Stutske Construction.

Mowing and spraying contracts have continued with TD Landscapes and COMO Landscapes, in combination with some mowing and clearing by our District employee has assured the dams remain tree and brush free and that desirable grasses continue to grow. Additional spray work, along with clearing a section of Hunter's Run channel was planned for completion in 2022.

Toe drain repairs were completed on R-63 - Greenfield Dam by Stutske Construction.

ODNR approved the update for the Dam 8 Emergency Action Plan (EAP).

Hull Engineering developed the EAP for Dam R-42 and has been submitted to ODNR for approval.

Work continues to develop the written monthly inspection report process for all 28 dams.

Work on the FEMA Pre Disaster Mitigation project for Dams 5, R63, R61, R21, R18, and R33 is nearing completion. The work was awarded to Hull and Associates and unfortunately Hull went through some changes late last year. Matt Marquis, the engineer assigned to the project resigned to accept a position with the ODNR Dam Safety Section. Also Hull was absorbed by Verdantas and they underwent changes to management and project tracking. These changes resulted in a delayed completion of the final report. The District had planned to present this as part of this Annual report.

The Natural Resource Conservation Service (NRCS) has initiated the engineering studies to address the current day design deficiencies in Dams 4 and 9. Soil borings have been performed at each site along with the installation of permanent monitoring wells. Studies are being performed to confirm the continued benefit of these structures along with the modifications required to meet current dam safety standards. Cost for this work was originally estimated to be approximately \$1.8 million, fully funded by NRCS.

A request was submitted to both, Senator Tim Schaffer and Representative Jeff LaRe for funding to modify the R-42 dam and spillway to reduce the hazard class of the dam and eliminate the failing corrugated pipe while continuing to provide storm water management for the local area. This is all part of the capital budget and there has been no recent indication of the funding status. If approved this would be for the 2023 budget year.


Corrugated Riser Priority 2022
 Hunter's Run Conservancy District
 2021 Annual Report

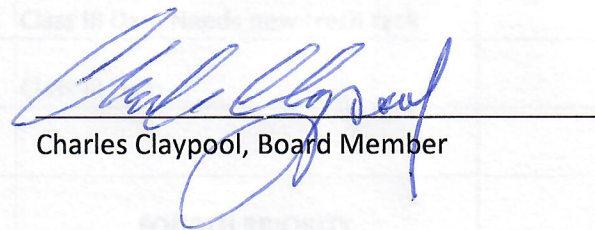
The District has again made great progress in 2021 and looks forward to a busy and successful year ahead.

Attached to this report are: 2021 Financial Report
 2021 Fiscal year Budget
 Corrugated Riser Priority

Respectfully submitted,


 Lindel R. Jackson President


 Ron Burris, Vice President


 Charles Claypool, Board Member

HRCD STATEMENT OF CASH RECEIPTS, DISBURSEMENT AND EXPENSES			
DECEMBER 2021 MONTHLY DETAIL ACTUALS			
Checking Balance (Begin)	\$95,729.19		
TOTAL FUND BALANCE	\$95,729.19		
CASH RECEIPTS			
Assessments Collected			
Grants			
Other Deposits/Refund			
SUBTOTAL	\$0.00		

Payroll

	Date	Amount	Source	Description
BWC	12/8/21	\$333.37	Auto WD	
	12/9/21	\$56.42	Auto WD	
	12/23/21	\$56.42	Auto WD	
		\$446.21		
Payroll	12/9/21	\$694.16	Auto WD	
	12/23/21	\$895.35	Auto WD	
			Auto WD	
		\$1,589.51		
Payroll Preparation	12/9/21	\$195.00	Auto WD	
			Auto WD	
		\$195.00		
Payroll Taxes	12/9/21	\$65.62	Auto WD	
	12/23/21	\$92.47	Auto WD	
			Auto WD	
		\$158.09		
OPERS	12/30/21	\$383.46	Auto WD	
			Auto WD	
		\$383.46		
ODJCS UC				
TOTAL (Payroll)		\$2,772.27		

HRCD STATEMENT OF CASH RECEIPTS, DISBURSEMENT AND EXPENSES
DECEMBER 2021 MONTHLY DETAIL ACTUALS

Expenses

	Date	Amount	Source	Description
Insurance				
Insurance				
Legal Fees	12/9/21	\$500.00	Check 2470	Stebelton Snider
Equipment	12/21/21	\$21,140.00	Check 2474	Byers Ford - Truck
Mileage/Travel	12/21/21	\$91.28	Check 2473	Lindel Jackson - November
Mileage/Travel	12/27/21	\$142.80	Check 2479	Lindel Jackson - December
Dam and Property Repairs				
Eng. Assistance for Structures				
Dam Inspection Fees ODNR				
Legal Ads				
Equipment Repairs				
SUB TOTAL		\$21,874.08		
<u>Contractual Services</u>				
TD Landscape				
COMO	12/20/21	\$11,330.00	Check 2472	
Fairfield Soil & Water				
Matching Funds/Loan Payment				
Stutske				
Hull & Associates				
Engineering Assistance				
Other Contracts				
SUB TOTAL		\$11,330.00		
<u>Supplies/Incidentals</u>				
Fuel TOTAL		\$502.71	JF cc	DETAILED ON PAGE 4
Office Supplies				
JC Company	12/29/21	\$26.69	Check 2478	
JC Company				
T-Mobile	12/14/21	\$152.83	Check 2469	
Vista Print		\$18.00	cc	
Materials & Supplies TOTAL		\$473.64		DETAILED ON PAGE 4
Miscellaneous	12/10/21	\$35.00	Check 2471	OH Dept of Ag
Miscellaneous	12/31/21	\$48.00	Check 2480	Jon Oliver
Miscellaneous	12/29/21	\$798.90	Check 2476	McGuire's Distinctive Truck
SUB TOTAL		\$2,055.77		

**HRCD STATEMENT OF CASH RECEIPTS, DISBURSEMENT AND EXPENSES
DECEMBER 2021 MONTHLY DETAIL ACTUALS**

SUMMARY PAGE		
Beginning Balance	\$95,729.19	
Receipts	\$0.00	
	\$95,729.19	
Payroll	\$2,772.27	
Expenses	\$21,874.08	
Contract	\$11,330.00	
Administrative	\$2,055.77	
	\$38,032.12	
Ending Balance	\$57,697.07	
***Outstanding Checks		
#2481 Tmobile	\$152.83	
#2482 Aaron Kull	\$2,500.00	
	\$2,652.83	
	\$55,044.24	

Hunter's Run Conservancy District
12&0 Cash Forecast

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	APPROVED
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YEAR END	BUDGET
Cash Receipts														11/17/2021
Assessments Collected	\$0.00	\$0.00	\$142,199.62	\$0.00	\$0.00	\$0.00	\$0.00	\$54,285.48	\$0.00	\$0.00	\$0.00	\$0.00	\$196,485.10	
Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,000.00	
Other Deposits/refunds	\$0.00	\$157.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,526.15	\$0.00	\$0.00	\$0.00	\$0.00	\$61,683.75	
SUB TOTAL	\$0.00	\$157.60	\$142,199.62	\$0.00	\$0.00	\$0.00	\$0.00	\$115,811.63	\$0.00	\$0.00	\$0.00	\$0.00	\$284,168.85	
Cash Disbursements														
<u>Payroll</u>														
Payroll	\$1,235.96	\$1,026.27	\$1,141.94	\$1,685.85	\$1,080.09	\$947.55	\$925.84	\$1,327.73	\$2,513.97	\$1,002.44	\$1,329.66	\$1,589.51	\$15,806.81	\$ 18,000.00
Employer OPERS	\$421.68	\$0.00	\$691.97	\$468.72	\$364.56	\$371.28	\$336.00	\$0.00	\$767.76	\$467.04	\$554.59	\$383.46	\$4,827.06	\$ 5,000.00
BWC	\$132.48	\$132.48	\$447.68	\$495.08	\$112.84	\$436.21	\$112.84	\$112.84	\$169.26	\$112.84	\$436.21	\$446.21	\$3,146.97	\$ 3,000.00
Payroll Taxes	\$123.23	\$102.35	\$112.65	\$166.63	\$134.23	\$106.88	\$114.49	\$124.64	\$264.34	\$114.04	\$140.40	\$158.09	\$1,661.97	\$ 1,800.00
Payroll Preparation	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$195.00	\$390.00	\$0.00	\$195.00	\$195.00	\$2,340.00	\$ 2,400.00
ODJFS Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUB TOTAL	\$2,108.35	\$1,456.10	\$2,589.24	\$3,011.28	\$1,886.72	\$2,056.92	\$1,684.17	\$1,760.21	\$4,105.33	\$1,696.36	\$2,655.86	\$2,772.27	\$27,782.81	\$ 30,200.00
<u>Expenses</u>														
Insurance	\$0.00	\$283.00	\$0.00	\$0.00	\$283.00	\$0.00	\$100.00	\$0.00	\$283.00	\$0.00	\$2,800.00	\$0.00	\$3,749.00	\$ 4,400.00
Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$1,150.00	\$1,000.00	\$800.00	\$0.00	\$850.00	\$1,000.00	\$450.00	\$500.00	\$5,750.00	\$ 7,000.00
State Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$164.00	\$0.00	\$20.50	\$0.00	\$377.20	\$12.30	\$0.00	\$0.00	\$574.00	\$ 574.00
Director Expenses (Perry Co. Josh)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$772.95	\$0.00	\$0.00	\$0.00	\$772.95	\$ 773.00
Mileage/Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$54.88	\$213.92	\$0.00	\$84.56	\$0.00	\$170.80	\$49.66	\$234.08	\$807.90	\$ 893.00
Dam Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,559.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,559.92	\$ 7,560.00
FNB Service Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUB TOTAL	\$0.00	\$283.00	\$0.00	\$0.00	\$1,651.88	\$8,773.84	\$920.50	\$84.56	\$2,283.15	\$1,183.10	\$3,299.66	\$734.08	\$19,213.77	\$ 21,200.00
<u>Services</u>														
TD Landscape Mowing and Clearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,796.25	\$0.00	\$0.00	\$5,455.00	\$0.00	\$0.00	\$0.00	\$25,251.25	\$ 25,252.00
COMO Mowing and Spraying	\$0.00	\$0.00	\$0.00	\$0.00	\$1,015.00	\$0.00	\$3,810.00	\$0.00	\$0.00		\$0.00	\$11,330.00	\$16,155.00	\$ 17,555.00
Fairfield Soil and Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Matching Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,741.25	\$5,839.06	\$0.00	\$54,919.69	\$0.00	\$0.00	\$ 66,500.00
Stutske R-46, R-63 R-23,R-41 and R-42	\$0.00	\$0.00	\$0.00	\$0.00	\$3,912.50	\$0.00	\$24,390.00	\$0.00	\$0.00	\$2,855.00	\$0.00	\$0.00	\$31,157.50	\$ 44,000.00
Other Contracts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,510.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,510.51	\$ 1,520.00
Eng. Assistance for Structures	\$0.00	\$0.00	\$0.00	\$0.00	\$5,121.25	\$8,121.25	\$2,602.50	\$0.00	\$362.50	\$316.25	\$0.00	\$0.00	\$16,523.75	\$ 25,000.00
SUB TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$10,048.75	\$29,428.01	\$36,543.75	\$5,839.06	\$5,817.50	\$58,090.94	\$0.00	\$11,330.00	\$157,098.01	\$ 179,827.00
<u>Supplies / Incidentals</u>														
Fuel - Credit Card (CC)	\$309.87	\$324.74	\$256.52	\$393.60	\$406.20	\$538.50	\$485.98	\$454.12	\$512.64	\$535.27	\$453.77	\$502.71	\$5,173.92	\$ 5,500.00
Administration / Office Supplies - CC	\$18.00	\$196.37	\$124.74	\$274.07	\$79.04	\$129.34	\$18.00	\$83.68	\$18.00	\$388.99	\$204.25	\$197.52	\$1,732.00	\$ 2,400.00
Legal Ads - Direct Mailings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
Equipment Repairs - CC	\$39.49	\$42.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.19	\$ 1,000.00
Materials and Supplies - CC	\$198.98	\$26.99	\$24.95	\$521.56	\$382.71	\$406.51	\$154.07	\$305.36	\$676.85	\$395.18	\$181.42	\$473.64	\$3,748.22	\$ 4,000.00
Miscellaneous - Checks	\$30.00	\$30.00	\$30.00	\$51.35	\$30.00	\$30.00	\$0.00	\$60.00	\$176.00	\$0.00	\$80.00	\$83.00	\$600.35	\$ 1,000.00
SUB TOTAL	\$596.34	\$620.80	\$436.21	\$1,240.58	\$897.95	\$1,104.35	\$658.05	\$903.16	\$1,383.49	\$1,319.44	\$919.44	\$1,256.87	\$11,336.68	\$ 13,900.00
<u>Equipment Purchases</u>														
Truck and Accessories	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,983.90	\$21,983.90	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
SUB TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,983.90	\$21,983.90	
TOTAL	\$2,704.69	\$2,359.90	\$3,025.45	\$4,251.86	\$14,485.30	\$41,363.12	\$39,806.47	\$8,586.99	\$13,589.47	\$62,289.84	\$6,874.96	\$38,077.12	\$237,415.17	\$ 245,127.00
Spend to Date	2,704.69	5,064.59	8,090.04	12,341.90	26,827.20	68,190.32	107,996.79	116,583.78	130,173.25	192,463.09	199,338.05	237,415.17		

Corrugated Riser Priority 2021

Exhibit "A"

	FIRST PRIORITY	Resolution	Action	Notes
R-32	Met useful life and sediment storage	Decommission	Engineer reviewed	Waiting on EPA comments before turning over to landowner
R-46	Integrated in Betz Road (Bloom Township) riser needs replaced	Permanent repair being scheduled	Engineer reviewed	
R-42	Class I Dam, outfall pipe that is exposed is rusted through	Modify Dam to reduce hazard class	Engineer reviewed.	Emergency Action Plan in development. Need funding source
	SECOND PRIORITY			
R-15	Last ten feet of the pipe and wooden support structure are gone	Consider for decommissioning		
R-7	Outfall pipe that is exposed is rusted through	Consider for decommissioning		R7-R15 flows into R7 and should be a coordinated process
	THIRD PRIORITY			
R-18	Outfall pipe is exposed is rusted through		Sched.for Engineer Review (FEMA)	
R-21	Class III Dam Holes forming in outfall pipe, top foot of primary riser is gone		Sched.for Engineer Review (FEMA)	
R-33	Modified riser, downstream seepage due to elevated water height		Sched.for Engineer Review (FEMA)	
R-65	Class III Dam Needs new trash rack		Sched.for Engineer Review (FEMA)	
R-61	Class III Dam		Sched.for Engineer Review (FEMA)	
	FOURTH PRIORITY			
R-3	Coordinated review with ODOT	Consider for decommissioning	To be reviewed by NRCS as part of Hunter's Run Tributary Study	
S-4	Coordinated review with ODOT.	Consider for decommissioning	To be reviewed by NRCS as part of Hunter's Run Tributary Study	

Corrugated Riser Priority 2021

Exhibit "A"

R-13	Class III Dam Needs new trash rack		To be reviewed by NRCS as part of Hunter's Run Tributary Study	
R-14	Needs new trash rack		To be reviewed by NRCS as part of Hunter's Run Tributary Study	
	FIFTH PRIORITY			
R-41	Monitoring Outfall pipe that is exposed is rusted through			Prior repair to riser and rodent damage to embankment
R-47	Monitoring-inlet and anti-vortex plate.			
R-37	Monitoring-inlet changes decades ago.			
R-25	Monitoring- inlet changes decades ago.			
R-57	No specific concerns noted at this time.			